

Upcoming Training

A MUST FOR ALL CONTRACTORS !

AM Session — Understanding Contract Language

PM Session — Business Ethics for Contractors

APRIL 23, 2005

9:00AM TO 4:00PM MSU-BOZEMAN CAMPUS

**Engineering & Physical Sciences Building
at South 7th and Grant Street—Room 126**

\$25 Registration Fee

RSVP is required

call 800-883-5811

Contract Language: Review standard contracts and analyze contract language to understand your company's risk.

Business Ethics: A complete look at the current construction industry, analysis of case studies and group discussion on the standard of business practices for the construction

industry.

Speakers are Penny Knoll, CPC and Roger Kruckenberg.

Penny is a full-time faculty member at MSU in the Department of Civil Engineering Technology. She has 13 years of commercial construction project manager experience and seven of those years she owned a design/build commercial construction firm.

Roger has 30 years experience in the field of commercial construction and owned a design/build commercial construction firm for 20 years. His business experience is vast from his work on multi-million dollar projects throughout the US including several international construction projects.

Other locations for this workshop are also available via MDT polycom system, please call Rebecca Johnson at 800-883-5811 if interested. This workshop is sponsored by Montana Department of Transportation Disadvantaged Business Enterprise (DBE) Supportive Services Program. Alternative accessible formats will be provided. Please call

MONTANA ONLINE DBE DIRECTORY IS GETTING A NEW LOOK!

Check it out this month (April) — New features are search capabilities, spreadsheet format available for mailing labels, and more descriptive information about DBE companies.

Way to Go



Notable prime contractors teaming with DBE companies on March 31, 2005 highway construction bid letting:

Prince, Inc. 21.85%

STPP-STPHS 57-7(19)326, STPP 57-7(20)327, IM 94-6(49)191, STPP 98-1(4)0

This section will highlight prime bidders who meet or exceed the current MDT goal of 7.74%.

Montana Department of Transportation DBE Participation



7.74% Yearly Goal

4.70% Current DBE Participation



If every Prime Contractor and Engineering firm approached every MDT project with the objective of using DBE companies 7.74% for each project, we would successfully meet the yearly DBE goal..

SOMETHING WORTH CONSIDERING!



MONTANA DBE COMPANY MONTHLY UPDATE

Newly Certified DBE Companies

Snelling Personnel Services

Billings MT

Temporary Personnel Services

Re-Certified DBE Companies

Bionomics Environmental, Inc.	Boise	ID	Consultant—Environmental, Hazardous Waste, etc.
L.A. Olson & Associates, Inc.	Billings	MT	Architect, Consultant, Project Design, etc.
Quality Landscape Seeding, Inc.	Plains	MT	Seeding, Erosion Control, Fertilizer, Mulch
Sanchez Electric, Inc.	Mills	WY	Trenching, Electrical installation-residential, etc.
Sandhill Enterprise	Busby	MT	Water well drilling, Sewer installation, septic service
Three Rivers Construction, Inc.	Alpine	WY	Curb and gutter, Concrete paving, etc.
Valley Illuminators	Federal Way	WA	Manufacture and supply other signs, airport lighting
Willow Creek Construction	Browning	MT	Clearing and grubbing, riprap, excavation, etc.
Yeh & Associates, Inc.	Denver	CO	Consultant—Engineering, Soil investigation, etc.

Type of Certified Work Change

None

Withdrawn From DBE Program

None



As Read MDT Bid Letting Results March 31, 2005

Project No.	Prime Contractor	Low Bid	DBE Participation \$ / %	
NH 5-2(124)56 Minesinger Trail - MT 35	Riverside Contracting, Inc.	\$ 10,889,187.09	\$ 467,132.48	4.29%
STPP-STPHS 57-7(19)326 - Business Loop - Glendive; STPP 57-7 (20) 327 - Signals E of Glendive; IM 94-6 (49) 191 - Dawson County Line; STPP 98-1 (4) 0 - Business Loop Glendive	Prince, Inc.	\$ 7,075,237.02	\$ 1,546,177.01	21.85%
STPS 358-1(3)18 Pondera Glacier County Line Slide	SK Construction, Inc.	\$ 2,187,253.40		
CN-STPU 6904(1) Main Street Improvements - Laurel	J & S Construction, Inc.	\$ 241,274.34		
All Projects for March 2005 MDT Bid Letting		\$ 20,392,951.85	\$ 2,013,309.49	9.87%

DBE COMPANY SPOTLIGHT

MONTANA LINES Jan Livesay—Owner

Montana Lines began in the construction business twenty years ago, operating out of Jan's parents' garage. The first significant equipment purchase was a crane truck designed to auger holes for signal and luminaries bases. It included a special grip to pick up, rotate and set the poles on the bases. The cost of the truck was three times the cost of their first home; needless to say it was a little unnerving. Today that first truck has been replaced with bigger models and sees less action, but replacing equipment keeps Montana Lines competitive. Traffic signal installation, luminaries lighting and airport runway lighting comprise the majority of their work today.



Montana Lines was involved in the pilot demonstration project with the MDT on the installation of thermoplastic pavement markings. Permanent pavement markings offer another avenue of work to compliment their equipment and crew abilities and manufacturing their own thermoplastic guarantees quality control of the product.



Membership in the Montana Contractors' Association, American Traffic Safety Services of America, and National Association of Women in Construction provides a way of keeping a pulse on the construction industry. Jan states, "We enjoy the opportunity to network, learn, and stay informed of advances in technology and safety through participation in these organizations."



TEAM WORK EQUALS BIG PAYOFF

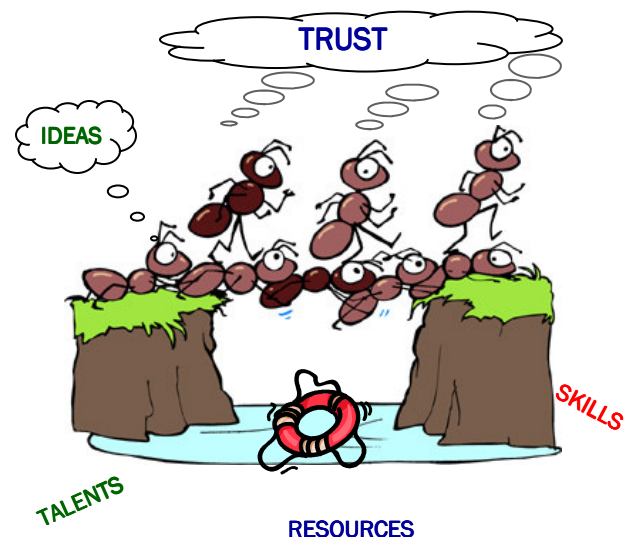
Did you know that there is a difference between a group being engaged in team work and a group that works as a team?

- *A group that engages in "team work,"* is when members contribute their skills, talents, resources and ideas to achieve a common goal.
- *A group that works as a team* is when members provide their skills, talents, resources and ideas for use by the entire group as a cohesive unit that uses all the best individual assets of its members.

Team members that openly discuss strengths and weaknesses of each other will lead to the development of a cohesive and effective team. This process helps everyone discover different ways to work together. The key is to make everyone's skills available to the entire team.

Trust is the foundation that builds teams — it is essential. Your team members must trust each other to provide their skills, talents, resources and ideas for the entire team. Team work takes time, effort and a willingness to share. Everyone benefits when the team becomes **one in thought and purpose** sharing their individual assets with each other for the success of the team.

WHAT BEAT DOES YOUR TEAM MARCH TO?



Cell Phone Use While Driving— Is it dangerous??

The National Safety Council praised ExxonMobil Corporation for its safety leadership in enacting a ban on cell phone use by ExxonMobil employees and contractors while on company business. The new policy was developed after ExxonMobil commissioned an analysis of available science on cell phone use. "In nine studies on the effects of cell-phone use on driving, researchers found that talking on a cell phone significantly degrades driving performance."

To restrict hand-held devices but permit hands-free devices are not likely to reduce interference from the phone conversation, because the interference is, in this case, due to central attentional processes.

Some of the findings are:

- Talking on a cell phone, regardless of whether the phone is hands-free, results in a braking response time that is three times longer than that of drunk drivers.
- The relative risk of an accident while talking on a cell phone is similar to that of driving with a blood alcohol level at the legal limit.
- Drivers talking on cell phones change lanes and weave through traffic without full awareness of their surroundings and are less likely to maintain safe following distances.

Overall awareness of potential hazards and situations is reduced by cell phone conversations. The risk is less severe in conversations with passengers in the vehicle because those conversations tend to ebb and flow according to traffic conditions. The person on the other end of a cell phone conversation is completely unaware of those conditions.

The full ExxonMobil study is available on the US National Safety Council's web site -- www.nsc.org

A study in the February/March 2003 issue of the National Safety Council's *Injury Insights* explains how cell phone conversations while driving become a potentially dangerous distraction. The study shows that conversing on cell phones while driving disrupts the driver's attention to the visual environment, leading to what the authors call "inattention blindness", or the inability to recognize objects encountered in the driver's visual field.

Keep in mind - In 2003, the leading accidental/ trauma injury death in Montana was traffic accidents at 262. The highest accident risk for employees in Montana is traffic accidents. In

2004, Montana Highway Patrol showed 21,782 recorded crashes with 229 persons killed. Of this, 152 persons fatally injured did not wear their seat belts, 11 did not use their helmets, 10 were not motorists, 1 restraint was improperly used, and 8 restraints use were unknown, and 47 used their lap/ shoulder belts.

BE SAFE

- **Take a driver's safety training class**
- **Wear your seat belt**
- **Limit your cell phone usage while driving**



Notice

USERRA

Uniformed Services Employment & Reemployment Rights Act New Employer Poster Available

This poster explains the rights of employees under the Uniformed Services Employment and Reemployment Rights Act (USERRA) and is now available for employers to download from the Department of Labor (DOL) web site. USERRA continues the protection of civilian job rights and benefits for veterans and members of Reserve components. This poster is expected to be finalized shortly. Download the poster at VETS website at www.dol.gov/vets Place the poster in a location where it can be viewed by all employees.

Gravel Roads Workshop

To give novice and experienced employees practical methods and techniques for construction and maintaining gravel roads. This two-day workshop will cover drainage, materials, proper blading techniques, motor grader operations, maintenance of unpaved roads near wetlands, and stabilization and dust control.

Workshop is sponsored by Local Technical Assistance Program

May 16 & 17 — Butte * May 18 & 19—Great Falls
May 25 & 26 - Missoula *** June 2 & 3 Broadus**

Cost is \$35.00—Call for a complete description of workshop with registration form from the DBE Supportive Services office 800-883-5811 or call the LTAP office at 1-800-541-6671.

MDT Prime Bidder Alert for Highway Construction Projects

Effective for April 2005 bid letting, all proposal guarantees submitted with bid to MDT must be in the form of a bid bond in the format approved by MDT. No other forms of proposal guarantees will be accepted for the April 28th bid letting. There is also a new version of the Expedite bidding software, 5.5a and is available on MDT Contractor's System Page.

SUMMARY OF WORKSHOPS

GREAT FALLS, MT—March 13 & 14, 2005

Reading Highway Plans

Dennis Leo, retired MDT project manager, taught the participants how to read highway plans and use standard specifications and detailed drawings. Dennis covered control diagrams, typical section drawings, cross sections, determining soil conditions, definitions of cross slope or crown, and slope definitions, etc. Keep in mind the Question & Answer Forum has top ranking of all MDT bid documents pertaining to a proposed project, see Standard Specification 105.04 for the complete governing ranking of bid documents. Thank you Dennis for a very informative learning opportunity.



Bidding & Estimating Highway Construction Projects Workshop

Speakers were Jim Baumgartner, estimator at Montana Lines; and Rebecca Johnson, MDT DBE Supportive Services. Rebecca gave the class an overview of MDT's web page and how contractors can use the information provided. Jim taught the class how to bid on a project – all the costs to consider for your estimate. He also discussed risk assessment, how to simplify the bidding process – do this work more efficiently, what information to use from detailed drawings/standard specifications to calculate your estimate, etc. Hands-on work involved teams working together to complete an actual MDT project bid. Jim provided a wealth of information to the group – thanks for sharing your knowledge and wisdom with the class.



PABLO, MT—March 24 & 25, 2005

Blueprint Reading Workshop – Pablo, MT

Penny Knoll was the presenter for this class. This was a intensive 2-day workshop for contractors to learn everything they ever wanted to know about blueprints (from how blueprints were named “blueprints” down to common abbreviations and symbols). Penny took the class through the book, “Reading Architectural Plans for Residential and Commercial Construction.” A book that is highly recommended for all contractors in the industry to have in their library. She provided lots of insight to the contractors on what and why they need to know relating to blueprints. Penny was very thorough in her teachings and the contractors benefited greatly. It was a wonderful learning opportunity for all in attendance.



MDT HIGHWAY CONSTRUCTION PROJECTS

Invitation for Bids, Letting of April 28, 2005

Sealed bids on the following projects will be received by the Montana Department of Transportation-Highways Division, Contract Plans Bureau, Room 101, 2701 Prospect, Helena, Montana until 9:00 a.m. on April 28, 2005, the bids being publicly opened and read thereafter at 10:00 a.m. in the Department's auditorium. Bid proposals, plans, cross-sections, dirt runs & erosion control plans if available, and full instructions to bidders are on file for examination and may be obtained from the Contract Plans Bureau.

1. **7 km East of Frenchtown Interchange - Federal Aid Project No. IM 90-2(105)94.** Crack and seat, plant mix bituminous surfacing, and seal and cover on the 7 km East of Frenchtown Interchange project in Missoula County. The Disadvantaged Business Enterprises' contract goals are 4.0%.
2. **Interstate Rehab – Butte -Federal Aid Project No. IM 0002(743)** - Crack and Seat, plant mix bituminous surfacing and seal and cover on the Interstate Rehab-Butte project in Silver Bow County. The Disadvantaged Business Enterprises' contract goals are 0.0%.
3. **US 287 Passing Lane – S of Toston - Federal Aid Project No. NH 8-4(41)93.** Grading, gravel, plant mix bituminous surfacing and pavement markings. on National Highway Route 8/US 287 in Broadwater County. The Disadvantaged Business Enterprises' contract goals are 1.5%.
4. **Powell County Bridges - Federal Aid Project No. BRF-BR 9039(34).** This project consists of the construction of a pre-stressed concrete beam bridge on Sawmill Road over Rock Creek, Sawmill Road over Clark Fork River and Sager Lane over Clark Fork River as well as grading, gravel, bituminous surface treatment, drainage, guardrail and fencing on these bridge approaches in Powell County. The Disadvantaged Business Enterprises' contract goals are 1.5%.
5. **South of Alder – South - Federal Aid Project No. STPS 357-1(6)5.** Digouts, plant mix bituminous surfacing overlay, and seal and cover on the South of Alder – South project in Madison County. The Disadvantaged Business Enterprises' contract goals are 0.0%.
6. **Plains – Paradise - Federal Aid Project No. STPP 6-1(103)76.** Plant mix overlay, seal & cover and guardrail on the Plains – Paradise project in Sanders County. The Disadvantaged Business Enterprises' contract goals are 0.0%.
7. **Yellow Bay – North - Federal Aid Project No. STPP 52-1(26)18.** Plant mix overlay, seal & cover and guardrail on the Yellow Bay – North project in Lake County. The Disadvantaged Business Enterprises' contract goals are 0.0%.
8. **Desmet Interchange – West - Federal Aid Project No. STPS 474-1(6)0.** Overlay, seal and cover, guardrail, bridge rail revision and pavement markings on State Secondary Route 474 in Missoula County. The Disadvantaged Business Enterprises' contract goals are 0.0%.
9. **Polson – NW & North of Polson – North - Federal Aid Project Nos. NH 5-2(130)59 & NH 5-2(131)67.** Seal and cover on National Highway Route 5/US 93 in Lake County, on the Flathead Indian Reservation. Polson. The Disadvantaged Business Enterprises' contract goals are 0.0%.
10. **Half Breed Creek – 10 km South of Roundup - Federal Aid Project No. BR 9033(14).** Bridge replacement with steel arch culvert, plant mix overlay, school bus turnaround, mailbox turnout and signing on the Half Breed Creek. The Disadvantaged Business Enterprises' contract goals are 0.0%.
11. **Lincoln Ave. – Central to 6th St. SW – Sidney & Main – 4th to 9th Ave. SE - Sidney. Federal Aid Project Nos. STPU 1405(3) & STPU 1406(2).** The projects include plant mix overlay, curb/gutter/sidewalks within the city limits of Sidney in Richland County. The Disadvantaged Business Enterprises' contract goals are 0.0%.
12. **Libby – North - Federal Aid Project No. STPS 567-1(7)0.** Seal and cover on State Secondary Route 567 in Lincoln County. The Disadvantaged Business Enterprises' contract goals are 0.0%.
13. **Bozeman – NW & South of Bozeman – South - Federal Aid Project Nos. STPS 235-1(12)4 & STPS 345-1(4)6. STPS 235-1(12)4 – Seal and cover on the Bozeman – NW project in Gallatin County. STPS 345-1(4)6 – Seal and cover on the South of Bozeman - South project in Gallatin County.** The Disadvantaged Business Enterprises' contract goals are 0.0%.
14. **2002 – D3 – Signing & 2001 – Signing – Vaughn - Federal Aid Project Nos. STPHS 0002(763) & STPHS 7(42). STPHS 0002(763) – Signing, delineation and pavement markings Lewis & Clark and Cascade Counties. STPHS 7(42) – Signing and delineation in Cascade County.** The Disadvantaged Business Enterprises' contract goals are 0.0%.

More MT Contracting Opportunities

Class III Cultural & Paleontologic Resource Inventory, IFB05-1035R, Bid Due Date 5-3-05, Montana Department of Natural Resources and Conservation (DNRC). Class III cultural and paleontologic resources inventory and evaluation of 20,000 acres of state owned land in six Montana counties. <http://www.discoveringmontana.com/doa/gsd/business/pdfdownloads/ifb05-1035r.doc>

State of Montana Projects — <http://www.discoveringmontana.com/doa/gsd/OSBS/Results.asp?List=All>

Boulder South Crack Seal, MT Dept of Transportation, 307452, Bid Due Date: 4-20-05

Lincoln Rd West & York Rd Crack Seal, MT Dept of Transportation, 307453, Bid Due Date: 4-20-05

Fairmont/Opportunity Overlay & Chip Seal, MT Dept of Transportation, 307455, Bid Due Date: 4-21-05

Pavement Overlay & Chip Seal on York Rd, N of Helena, MDT, 307460, Bid Due Date: 4-28-05

MacDonald Pass Chip Seal, MT Dept of Transportation, 307461, Bid Due Date: 4-28-05

EIS for MT Ore Mine & Transmission Line, RFP 105006, Bid Due Date: 5-13-05, MT Dept of Environmental Quality

Glasgow International Airport Improvements, Runway reconstruction, DBE Goal 2.09%, Bid Due Date: 4-20-05, Robert Peccia & Associates, 447-5000

Greenwood Ave & Old Hardin Water Replacement, Billings, Bid Due Date: 4-21-05, Morrison-Maierle, 656-6000

Sidney-Richland Airport Improvement, Sidney, Bid Due Date: 4-22-05, DBE Goal: 1.9%, Kadrmas, Lee & Jackson 701-355-8400

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For more information go to MDT's website
<http://www.mdt.state.mt.us/tribal/> or contact:

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TTY 800-335-7592 /
406-444-7643
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Quote of the Month

Minds are like parachutes. They only function when they are open.

Sir James Dewar, Scientist (1877-1925)

MDT Civil Rights Bureau

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